

GILLIAN WAMBETI MWANIKI

CURRICULUM VITAE

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PERSONAL INFORMATION

NATIONALITY: KENYAN
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PLACE OF BIRTH: EMBU

Introduction to curriculum vitae

I'm a Senior Principal curriculum development officer at Kenya Institute of Curriculum development from 2004 to date. I'm a training consultant on educational matters on all levels of education from ECD to university level. I have been involved on several training on competency-based curriculum for both ECD, primary, secondary and university. I have high level of experience in training of trainers of trainers and teachers on gender responsive and child friendly pedagogy, development of teachers training programmes and materials, curriculum and curriculum support materials development, evaluation of support materials and training of authors on development of learning materials. The key competencies:

- a) Training of trainers on competency based curriculum and assessment
- b) Training of trainers (andragogy skills)
- c) Assessing and analyzing training needs
- d) Designing contextually appropriate training programmes
- e) Development and adapting training materials
- f) Delivery of training
- g) Report writing
- h) Authoring of learning and training materials
- i) Curriculum development
- j) Development of curriculum support materials

- k) Preparation of Training programmes
- l) Carrying out training needs assessment
- m) Carrying out monitoring and evaluation of training and teaching programmes
- n) Development of funding proposal

I have experience of working with the government ministries such as ministry of education, ministry of finance, ministry transport and communication. I have experience in working with faith-based institutions, private institutions and NGOs. I have proven experience in teacher capacity building and development of teachers, training materials development, review and adaptation of emerging issues.

Education Background

- 2014 - PhD in Business Administration and Management: Banking and Finance option at Kenya Methodist University.
- 2010 – 2011 - Masters in Banking and Finance at Moi University with Specialization on Microfinance
- 2000 – 2002 - Masters of Science in Entrepreneurship at Jomo Kenyatta University of Agriculture and Technology
- 1989 – 1992 - Bachelor of Education at Kenyatta University in Economics, Business Studies (Accounting) and Education
- 1987 – 1988 - Chogoria Girls Secondary School - Meru District
Kenya Advanced Certificate of Education (KACE).
Attained eleven (11) points specialized in Economics, Geography and History
- 1983-1986 - Kangaru School – Embu
Attained Division two of Twenty-Two (22) points

Professional Qualification

- 2008 - Professional Credit Management (KASNEB)
- 2007 - Certified Public Accountant (CPA) K (KASNEB)

Professional Membership

Registered ordinary member of Doctoral Association of Eastern Africa (DAEA) -2015-2017.

Seminars Attended

- 2007 - Trained on International Organization (ISO 9000) by Kenya Bureau of Standards at Kenya Institute of Education (KIE)
- 2006 - Trained on examination setting and moderation by Kenya National Examinations Council (KNEC)
- 2004 - Trained on curriculum Development by KIE
- 2003 - Trained on Project Cycle Management (Project Design Matrix) by the office of Evaluation and Post-Project Monitoring, Planning and Evaluation Department, Japan International Cooperation Agency.
- 2001 - Trained as a Business Counselor by K-MAP
- 2000 - Trained as a Trainer of Trainers by British Council in Cooperation with Department for Internal Development and Emerging Market Economics Limited

Current Appointment

Senior principal Curriculum Development officer Technical and Vocational Education (TVE) Department

Duties

Technical officer on TVE activities in the department responsible for technical areas of curriculum in all the areas of TVE.

Other duties include:

- Developing performance contracts and appraising officers
- Attending middle level management meeting and participating in decision making for the department
- Drafting work plans and procurement plans for the section, division and department
- Carrying out monitoring and Evaluation of the technical training institutions that are training business and technical courses.
- Organizing and conducting workshops and seminars.
- Writing research and consultancy proposals in curriculum development.
- Providing consultancy services to the technical institutions and research institutions and interested stakeholders.

- Undertaking writing of research reports, annual reports, work plans and budgets for the department.

Work Experience

- 2015 - Training College of Insurance lecturers on curriculum Development and item development
- 2013 - Training College of Bandari college lecturers on Curriculum development and Item development
- 2012 - Training College of Insurance lecturers on curriculum Development and item development
- 2011 - Trained for KASNEB on Item writing and moderation of Examination
- 2011 - Developed Business Process Reengineering Curriculum for Ministry of Public Service
- 2011 - Trained for Bandari college officers on Item writing and Moderation of Examination
- 2010 - Trained the Trained for Bandari college officers curriculum
- 2010 - Participated in the Training Needs assessment for Kenya Police service curriculum.
- 2009 - Trained the Public Procurement Oversight authority on Manual writing
- 2007 - Trained for KASNEB on Item writing and moderation of Examination

Consultancy Activities

- 2016 Spearheaded the development of Diploma and certificate curriculum Wildlife Club of Kenya in areas of tourism and hotel management
- 2018 Participated in the development of a training manual for Kenya Youth Employment & Opportunities Project currently being used in training SMES in personal financial management and entrepreneurship
- 2015-2017 Participated in the mentoring and coaching for the SMES for Kenya institute of management programme
- 2012- 2016 Trainer for SMES Kenya institute of management programme

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| 2016 | Spearheaded the development of Diploma and certificate curriculum for child care and protection |
| 2015-2016 | Spearheaded the development of Diploma and certificate curriculum Kenya wildlife service in areas of Forensic and natural valuation |
| 2015-2016 | - Spearheaded the development of curriculum, trainee's manual and trainers guide for training funded by UNICEF. This was been used in Providing Business Development Services and Mentoring to Youth and Women Groups under the Directorate of Youth Training. |

Academic Interest

Undertaking Research projects
 Contributing to the community in diverse ways

Career Prospects

Working as a researcher, a trainer and providing viable services to the community

Personal Strengths

Patient and a team Player

REFEREES

1. Dr Hannah Bula
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2. Prof George Otiang'a-Owiti
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