

	<ul style="list-style-type: none"> • Research method/project • Business Strategy, tools and techniques • Total quality management 	<ul style="list-style-type: none"> -Global strategic management -Market management seminar -Management of strategic charge
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INSTITUTION	EGERTON UNIVERSITY(EU)	
PERIOD	1995-1999	
Degree obtained	Bachelor of Education (Economics and Kiswahili)	
Courses obtained	<ul style="list-style-type: none"> • Adult Education • Economics Development • Economics and planning of Education • International Economics • Communication skills • Statistical Methods in Education • Contemporary issues in Education • Principles of learning Micro and Macro Economics • Introduction and Developmental Psychology 	<ul style="list-style-type: none"> -Economic of labour -Cooperative Education -Educational Administration -Teaching practice -Measurement and Evaluation -Curriculum development -Sociology of Education

INSTITUTION	CATHOLIC DIOCESE OF MURANG'A	
Award	Certificate	
PERIOD	FEBRUARY –MAY 2014	
Courses Covered	<ul style="list-style-type: none"> • Leadership skills • Counseling skill • Punishment/ Discipline • Stress and stress management • HIV/AIDS 	<ul style="list-style-type: none"> -Youth crisis/Adolescence -Sexuality and family -Drug and substance abuse -Time management

PROFESSIONAL TRAINING

- i. Training workshop on professional statistical software (STATA, SPSS) organized by Mount Kenya University, school of Postgraduate studies March, 2013.
- ii. Workshop on Postgraduate research proposal, review organized by Strathmore University June, 2014.
- iii. Training workshop on Total Quality Management (TQM); ISO 2008 organized by Apex Consulting Africa Ltd (ACAL) on 17th to 19th July, 2012.
- iv. Presented a seminar paper in Kenyatta University in June, 2010; The effect of outsourcing in standard chartered bank on performance and competitive advantage.
- v. Training seminar on identifying, developing and institutionalizing leaders by QCLA/Vestavia Hills Alabama.
- vi. Workshop organized by African Working Group III Session in 6th to 9th June, 2014 in Methodist Guest House, Nairobi: Majored on developing an Common African Position in New York Meeting on Key Transformative issues in Africa.

SUPERVISED THESIS/ PROJECT

- i. **Rwigema Israel: (MBA/2136/11)**
An assessment of Management function application on Government development project outcomes: CASE OF PADAB IN BUGESERA DISTRICT -2012
- ii. **Bateyo Asuman:(MBA3074/11)**
The impact of Restructuring on Corporate Transformation : Case of National Agricultural Export Development Board(NAEB)
- iii. **Kayitera Canisius: MBA/3043/11**
Merging project implementation units and the projects performance in Rwanda: A case of Rwanda Environment Management Authority(REMA) simple Project Implementation Units(SPIU)
- iv. **Jean Claude Mbonimpa**
Contribution of computerized financial management system in the function of supreme court of Rwanda
- v. **Nteziryayo Simeon:MBA/0040/10)**
The role of financial ration analysis in decision making: Case study of Blarirwa S.A
- vi. **Ndayisabye Laurent:MBA/2178/11**
Strategic planning and financial performance of a company: Case study of EWSA
- vii. **Ezra Mukamana : MBA/2107/11**
Rwanda Coffee Value Chain: Case study of Rwanda Trading Company
- viii. **Joseph Hezron Libuli: MBA /3155/11**
Influence of strategic plans on Organizational performance of secondary schools on Rwanda: Case of Nyarugenge District.

ARTICLES PUBLISHED

- i. A critical Analysis of the use of merger strategy in Government Parastatals in Kenya. (Published in European Journal of Business And Social Sciences September 2014, Vol.3 No. 6)
- ii. Factors that affect the use of strategic planing in mission hospitals in Kenya (Accepted for publication in October, 2014, by International Journal of Economics, Commerce and Management).
- iii. Effect of outsourcing in Standard Chartered bank on Performance and Competitive Advantage (Unpublished Masters thesis in Kenyatta University in July 2010).

WORK EXPERIENCE

EMPLOYER	ST. PAUL'S UNIVERSITY
POSITION	ASSOCIATE FACULTY/ ADJUNCT
PERIOD	2016 TO DATE
RESPONSIBILITIES	<ul style="list-style-type: none">➤ Teaching courses such as Business Law, Financing Small Businesses, Team leadership, Retail Management, Brand Management and Labour Law➤ Participating in research defense panels➤ Examination Administration

EMPLOYER	MOUNT KENYA UNIVERSITY (THIKA)
POSITION	ASSOCIATE FACULTY/ PART-TIME LECTURER
PERIOD	2014 TO DATE
RESPONSIBILITIES	<ul style="list-style-type: none">➤ Supervising and assessing students on industrial attachment➤ Teaching courses such as Entrepreneurship, General management, principles of Management , Strategic Management, Money and Banking Strategy Analysis Tools and Techniques, Strategy Operationalization and Implementation, Management of Change and Introduction to Micro-Economics

EMPLOYER	MOUNT KENYA UNIVERSITY (KIGALI)
POSITION	ASSOCIATE FACULTY/ PART-TIME LECTURER

PERIOD	2014 TO 2018
RESPONSIBILITIES	<ul style="list-style-type: none"> ➤ Project research supervision of students both undergraduate and post Graduate level ➤ Supervising and assessing students on industrial attachment ➤ Teaching courses such as General management, principles of Management , Strategic Management, Money and Banking Strategy Analysis Tools and Techniques, Strategy Operationalization and Implementation, Management of Change and Introduction to Micro-Economics

EMPLOYER	MOUNT KENYA UNIVERSITY (KIGALI)
POSITION	RESEARCH COORDINATOR
PERIOD	2012-2013
RESPONSIBILITIES	<ul style="list-style-type: none"> ➤ Enquiries: handles Massters/PhD enquiries and nurtures applicants and prospective applicants ➤ Admissions: makes final decision regarding discipline PGR applications; monitors submission rates. ➤ Induction: meets students at School Induction ➤ Skills: ensures initial Skills Monitoring of all new PGR students, liaises with School with Skills provision and disseminates and promotes supervisor training information. ➤ Annual reports: monitors the progress of PGR's within the discipline; oversees the return of all annual reports for the discipline together with a report form on progress of all its PGR students to the Postgraduate Office. ➤ Committees: is a fully participating member of the School PGR Sub-Committee on research ➤ Student progress: monitors recommendations for learners not to <ul style="list-style-type: none"> ○ exceed the prescribed length of time ➤ Submission rates: monitors the discipline's submissions rate. Receives annually information regarding expected MPhil and PhD submissions from the Postgraduate Research Administrator (Mary Stubbington Room 1121) ➤ Publicity: provides/edits copy for School publications relating to research degrees – postgraduate prospectus. Oversees, in liaison with the Marketing Office, mail shots for postgraduate courses; participates in PGR information and open days for prospective PGRs .

<u>EMPLOYER</u>	MOUNT KENYA UNIVERSITY (LODWAR)
<u>POSITION</u>	EXAMINATION COORDINATOR
<u>PERIOD</u>	JANUARY 2013 TO 2014
<u>RESPONSIBILITIES</u>	<ul style="list-style-type: none"> ➤ Organizes and coordinates submissions for final examinations. Ensures all examinations are received and that policies governing information and formatting are respected. Verifies and compiles information. ➤ Ensures method of evaluation specifications is submitted and that related regulations are respected. ➤ Prepares examination schedules and timetables. Distributes schedules to faculties and departments. Resolves schedule conflicts. Posts examination timetables. ➤ Reviews and participates in the establishment of production schedules. Coordinates the printing, storage and delivery of examination papers. Verifies results to ensure instructions have been followed. Ensures all information is accurate. Ensures security measures are in place and maintained. ➤ Acts as resource person. Liaises between faculties and students. Resolves problems. Makes recommendations to improve examination process. ➤ Coordinates and authorizes room booking for exam purposes. Schedules and administers special needs examinations.
EMPLOYER	JOMO KENYATTA UNIVERSITY OF AGRICULTURE AND TECHNOLOGY
POSITION	LECTURER
PERIOD	OCTOBER 2010-DEC 2011 , JANUARY-MAY,2015
RESPONSIBILITIES	<ul style="list-style-type: none"> ➤ Teaching courses such as principles of management organizational behavior, Business communication Entrepreneurship Development and development studies Corporate Governance and Business Ethics ➤ Setting, moderation and Making of examinations ➤ Compile data on academic results and performance

EMPLOYER	LAIKIPIA UNIVERSITY COLLEGE
POSITION	LECTURER
PERIOD	OCTOBER 2010-DEC 2011 LECTURER
RESPONSIBILITIES	<ul style="list-style-type: none"> ➤ Teaching Bachelor of Education courses such Historia na Maendeleo ya Kiswahili, isimujamili, Fonetiki na Fonolojia, Mofolojia, Comparative Education among others ➤ Developing study pacs ➤ Setting, moderation and Marking of examinations

	<ul style="list-style-type: none"> ➤ Documentation ➤ Compile data on Academic results and performance
EMPLOYER	KENYATTA HIGH SCHOOL
POSITION	TEACHER
PERIOD	MAY TO AUGUST
RESPONSIBILITIES	<ul style="list-style-type: none"> ➤ Teaching Kiswahili and Business Studies ➤ Coaching Football and Volleyball ➤ Talent development among student in debates and poetry ➤ Class teacher(Form 2)
EMPLOYER	NETWORK EVANGELISTIC TEAM
POSITION	CHAIRMAN
PERIOD	1997-1999
RESPONSIBILITIES	<ul style="list-style-type: none"> ➤ Guide the work of the ministry group throughout the year, including planning the agenda ➤ Preside over the meetings of the team ➤ Representing evangelism hopes and concerns at all levels. ➤ Be accountable for Conference/training of members ➤ Ensure that the responsibilities of the evangelistic team are executed effectively. ➤ Invite persons from the other ministries for linkages and collaborations in evangelism
EMPLOYER	INSIGHT MANAGEMENT CONSULTANT LTD
POSITION	OPERATIONS MANAGER
PERIOD	2012-TO DATE
RESPONSIBILITIES	<ul style="list-style-type: none"> ➤ Policy formulation ➤ Overall planning ➤ Controlling resources ➤ Internal and external communication
EMPLOYER	VARIOUS SECONDARY SCHOOLS
POSITION	TEACHER
PERIOD	1995 to 2010
RESPONSIBILITIES	<ul style="list-style-type: none"> ➤ Guidance and Counseling ➤ Coaching soccer and netball ➤ Christian Union Patron ➤ Teaching Business studies and Kiswahili in all forms

CREATIVE WORK

2003-To date

Motivational speaking

Authored: 1.Highway To Success 2. Frequently Asked Question by Students

HOBBIES / INTERESTS

Football, Writing, Reading Periodicals and Magazines.

REFEREES

1. Dr Makanga Njage
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